

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Asset Management Committee

Tuesday, October 17th, 2017, 5:30pm

Municipal Administration Centre

- 1) Call to Order
- 2) Approval of Agenda
- 3) Approval of October 3, 2017 Asset Management Committee Minutes
- 4) Business Arising from the Minutes
- 5) Canada 150 Legacy Project
- 6) Review of Municipal Water & Sewer Systems
- 7) Update on Sewer Treatment Plant Assessments
- 8) Further Consideration of a Waterline in North Grant
- 9) Consideration of an Application for J-Class Road Cost Sharing
- 10) Adjournment

TO: COMMITTEE MEMBERS
FROM: STAFF
SUBJECT: ***ASSET MANAGEMENT COMMITTEE MEMO***
DATE: OCTOBER 17TH, 2017

CANADA 150 LEGACY PROJECT (For Decision)

The Director of Recreation will be providing a status update on the pavilion that is being designed and built as a Canada 150 Legacy Project. Further information will be provided at the meeting.

REVIEW OF MUNICIPAL WATER & SEWER SYSTEMS (For Information)

Maps will be provided to the Committee at the meeting and Daryl Myers, Director of Public Works, will provide a general description of the service area, point out challenges and opportunities, and be available for questions from Committee members. The purpose of this exercise is to build familiarity of committee members with the Municipalities water and sewer systems.

UPDATE ON SEWER TREATMENT PLAN ASSESSMENTS (For Information)

An update will be provided by staff at the meeting.

FURTHER CONSIDERATION OF A WATERLINE IN NORTH GRANT (For Discussion)

As requested, staff has prepared calculations for the alternative scenarios discussed at a previous Committee meeting. These will be presented for consideration at the meeting. The Committee is asked to provide further guidance on whether to use all property fronting the local improvement or only developed properties (residences or businesses).

DTIR COST SHARE AGREEMENT FOR SUBDIVISION STREETS (For Discussion)

DTIR has requested that the Municipality submit a prioritized list of street for consideration in the 2018-2019 fiscal year of the cost-share program for subdivision streets. Further to the discussion at the last meeting, a list of J-Class roads in attached for reference. Roads provided by councillors for consideration to date include West River Cross and Somers Road. All J-Class roads submitted for consideration will be considered by DTIR and an estimate will be returned to the Municipality for final consideration.

ASSET MANAGEMENT COMMITTEE MEETING MINUTES

An Asset Management Committee Meeting was held Tuesday, October 3rd, 2017 at 5:30pm in the Council Chambers of the Municipal Administrative Centre, 285 Beech Hill Road, Antigonish NS.

Present were: Councillor Bill MacFarlane, Chair
 Warden Owen McCarron
 Deputy Warden Hughie Stewart
 Councillor Mary MacLellan
 Councillor Donnie MacDonald
 Councillor Vaughan Chisholm
 Councillor Rémi Deveau
 Councillor John Dunbar
 Councillor Gary Mattie

 Glenn Horne, Municipal Clerk/Treasurer
 Beth Schumacher, Deputy Municipal Clerk
 Allison Duggan, Director of Finance
 Adam Rodgers, Solicitor- Boudrot Rodgers Law Firm

Regrets: Daryl Myers, Director of Public Works

CALL TO ORDER

The meeting of the Asset Management Committee was called to order by the Chair, Councillor MacFarlane, at 5:30pm.

APPROVAL OF AGENDA

Mr. Horne noted that items 8 and 9 would be deferred to a future Committee meeting due to Mr. Myers absence.

Moved by Councillor MacDonald and seconded by Councillor MacLellan that the agenda be approved as amended. Motion carried.

APPROVAL OF MINUTES

Moved by Councillor Chisholm and seconded by Councillor Dunbar that the September 5, 2017 Asset Management Committee minutes be approved. Motion carried.

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes

IN-CAMERA – ACQUISITION, SALE, LEASE AND SECURITY OF MUNICIPAL PROPERTY (WRIGHT'S RIVER AQUIFER)

These subject matters fall within Section 22(2) of the Municipal Government Act as matters that a committee may discuss in a closed session. It is recommended a motion be made to initiate an in-camera session.

Moved by Councillor Deveau and seconded by Councillor Mattie that the Asset Management Committee be adjourned to an In-Camera Session at 5:31pm to discuss the Acquisition, Sale, Lease, and Security of Municipal Property. Motion carried.

Moved by Councillor Deveau and seconded by Councillor Dunbar that the In-Camera session be adjourned at 6:02pm. Motion carried.

CONSIDERATION OF A WATERLINE EXTENSION IN NORTH GRANT

Discussion was held regarding the process of utilizing the Local Improvements By-law for a waterline extension to North Grant. Staff was requested to provide the Committee with a number of scenarios for the application of the Local Improvement By-law, for their consideration at the next Committee meeting.

REVIEW AND APPROVAL OF THE 2017/2018 CAPITAL INVESTMENT PLAN

Mrs. Duggan presented the Capital Investment Plan that she had prepared for submission to the Province. Some discussion was held regarding specific projects moving between years 2 through 5.

Moved by Councillor Chisholm and seconded by Councillor MacDonald that the Asset Management Committee recommends that Municipal Council approve the 2017/2018 Capital Investment Plan. Motion carried.

UPDATE ON THE COUNTY COURTHOUSE REPAIRS AND MAINTENANCE

Mrs. Schumacher provided the Committee with an update, and presented a staff report recommending a preferred service provider for a condition assessment on the building. Discussion followed regarding the requirements of the heritage designation, challenges and opportunities presented by the federal grants program, and work done to date on the building.

Moved by Councillor Deveau and seconded by Deputy Warden Stewart that the Asset Management Committee recommends that Municipal Council commission Heritage Standing Inc. to prepare a building condition assessment / conservation master plan for the Antigonish County Court House. Motion carried.

DTIR COST SHARE AGREEMENT FOR SUBDIVISION STREETS

Mr. Horne reviewed the letter from DTIR requesting a prioritized list of J-Class streets for consideration in the program. Discussion followed, and staff was requested to provide the Committee with a list of J-Class streets at the next Committee meeting.

ADJOURNMENT

Moved by Councillor Deveau and seconded by Councillor MacLellan that the Asset Management Committee meeting be adjourned at 7:11 pm. Motion carried.

Councillor Bill MacFarlane, Chair

Glenn Horne, Municipal Clerk/Treasurer

AUTH	OS	NAME	CLASS	SURF	LENGTH	FROM	TO
ANTIGONISH							
451	67	Landing	J	PA	0.20	Route 337	End of Pavement
453	68	Beech Hill	J	PA	0.37	Trunk 4	TCH 104
454	67	Somers	J	CP	0.67	TCH-104 at Post Road	End of Pavement
454	67	Somers	J	CR	1.64	End of Pavement	End of Listing
456	68	Church Street Extension	J	PA	0.48	TCH - 104	Cunningham Road
456	68	Church Street Extension	J	GR	0.78	Cunningham Road	Oostvogels
541	68	Cunningham	J	GR	0.48	Church Street Extension	end of listing
544	67	Old South River	J	PA	0.52	Trunk 4 at MacAmis Bridge	Trunk 4
548	67	Sylvan Valley	J	PA	0.50	Route 245	Vromans
560	68	Willowdale Lane	J	GR	0.34	TCH 104 at West River Bridge	MacKenzies
563	67	John D. MacDonald	J	GR	0.73	Trunk 4 at Greenwold	John D. MacDonalds
566	67	D. MacIsaac	J	PA	0.23	TCH 104 at Post Road	End of Pavement
566	67	D. MacIsaac	J	GR	0.32	End of Pavement	Brierly Brook
569	67	Gilfoy	J	GR	0.53	Williams Point Road	End of listing extension
670	67	Arbor Drive Extension	J	PA		Antigonish Town Line	End of Listing
571	67	Highland Drive Extension	J	PA	0.17	Antigonish Town Line	Townsend Street
575	68	West River Cross	J	GR	0.39	West River Road	Lower West River Road
578	68	Whisper Avenue	J	GR	0.38	West River Cross Road	Wild Horse Drive
581	67	Murphy	J	GR	0.28	Pleasant Valley Road	End of listing
582	68	Wild Horse Drive	J	GR	0.26	West River Cross Road	Whisper Ave
583	68	Chisholm Drive	J	CR	0.15	Trunk 7	Heritage Drive
584	68	Ponderosa Drive	J	CR	0.32	Chisholm Drive	Heritage Drive
586	69	Cape Jack Wharf	J	CP	1.01	Cape Jack Road	The Wharf
587	67	Maken	J	GR	0.71	Route 337	End of Listing
588	67	Grandview Drive	J	PA	0.36	Trunk 4 at Greenwold	end of listing
589	67	Mountain View Drive	J	GR	0.57	Pleasant Valley Road	end of listing
590	67	Frotters Lane	J	GR		Arbor Drive Extension	end of listing at Sony's
591	68	Tamara Drive	J	PA	0.41	Trunk 7 at Lochaber Road	end of listing
592	68	Heritage Drive	J	CR	0.38	Chisholm Drive	Ponderosa Drive
593	67	Mount Cameron Circle	J	GR	0.11	Route 337 at Bethany Hill	Ant. Town Line
593	67	Mount Cameron Circle	J	GR	0.04	Ant Town Line	end of Listing
594	69	Angus MacQuarrie Drive	J	PA	0.50	TCH 104 at Lower South River	end of listing
597	67	Brierden Court	J	GR	0.19	Brierly Brook Road	end of Listing
606	68	Addington Lane	J	GR	0.55	West River Road	Stora Depot
610	67	Old Route 245	J	PA		Route 245 at Sylvan Valley	Old Bridge Site
610	67	Old Route 245	J	PA	0.18	Old Bridge Site	Clydesdale Road
643	67	Sylvan Valley Lane	J	PA	0.23	Sylvan Valley Road near 245	Sylvan Valley Road
651	67	Trinity Lane	J	GR	0.30	Trunk 4 at Greenwold south	End of listing
652	67	Townsend Street	J	PA	0.10	Highland Drive Extension	Pottery Lane
652	67	Townsend Street	J	GR	0.06	End of pavement	Pottery Lane
653	67	Pottery Lane	J	GR	0.60	Townsend Street	End of listing at Lynch's
				TOTAL	16.04		